



Minutes of the Hanslope Parish Council Monthly Meeting held in the Village Hall, Newport Road, Hanslope on

Monday 11th July 2016 at 7.30pm

Present: - Councillors: Jeannette Green (Chairperson) (JG)
Eileen Price (EP)
Dorothy Courtman (DC)
Richard Green (RG)

16.148 APOLOGIES FOR ABSENCE Councillors Martin Palmer, Shelia Mobley and Ben Wheeler sent apologies in advance of the meeting. It was **resolved** to accept these apologies.

16.149 MEMBERS DECLARATION OF INTEREST None received.

16.150 PUBLIC TIME Several members of the public were present at the meeting and, in summary, presented the following points:

- Given the recent presentation by a local property developer could the Parish Council undertake a Parish Poll similar to the poll undertaken in 2003 in which 67% of the parish responded and 93% of respondents stated they would not be happy for significant development to take place within the village.
- What is happening with the Neighbourhood Plan? There has been talk of the plan for some time but nothing seems to be happening, a number of residents have volunteered to deliver the survey.
- There is concern that the Neighbourhood Plan will be too late to stop current development proposals, we need something in 3 weeks not 18 months – without it we do not stand a chance of stopping development
- How successful have the Parish Council been in stopping development in the past?
- When is the next time we can discuss this / when will the minutes from this meeting be available?

Much discussion took place between the public and the Parish Council as well as between each other and Ward Councillor Andrew Geary. The Parish Council responded with the following information:

- Whilst we appreciate a call for a Parish Poll it would not provide any further information on opinions than the results of the Neighbourhood Plan survey will which is due imminently – it may also cause confusion

amongst residents who would receive two similar documents within a short space of time. The last survey in 2003 was in response to the Milton Keynes development plan, a different situation. We do, as a Parish Council, also have to be aware of providing 'value for money' such duplication would not be classed as value for money.

- The Parish Councillor responsible for moving the Neighbourhood Plan forward has been taken ill and has been ill for some time which has resulted in the recent 'stall' in progress – tasks which were to be undertaken by him in the next few weeks will be reallocated during the meeting and the survey, the first step in the process, will be ready for distribution shortly. The Parish Council would like to thank all those who have volunteered to help with distribution. We will be in touch shortly.
- Statistics regarding the 'success rate' of the Parish Council are not currently available and would be difficult to ascertain as the opinions of several bodies and individuals as well as laws in place at the time of application – to provide numbers stating the Parish Council objected to X number of planning applications and of those Y were approved / rejected would not provide useful information. The Parish Council will always endeavour to ensure the views of Hanslope parishioners are represented in their response to planning applications but they have no absolute power in planning decisions and would urge members of the public to take the time to object individually where possible.
- The date of the next monthly meeting is Monday 12th September 2016 as we do not meet in August, the minutes will be available within 10 days of the meeting. Should an additional meeting be required due to the timing of any large scale planning application then it can be called and will be advertised by the display of the Agenda, with three clear days' notice, on the notice board.

The public left the meeting at this point.

The chair proposed that agenda item 16.159 be moved up the agenda due to the time taken up by the public.

16.159 COMMUNITY FIRST RESPONDER – Request for funding It was **resolved** that the Parish Council would provide a donation of £1000 on this occasion and thanked Richard for the time taken to address the Parish Council. Richard left the meeting at this point.

16.151 TO APPROVE MINUTES OF PREVIOUS MEETING 13th & 27th June 2016. It was **resolved** that the Council approve the Minutes of 13th & 27th June 2016

16.152 MATTERS ARISING The following matters were discussed:

- **Bus shelters** – a tender of works had been issued to repair/refurbish the bus shelters in Castlethorpe Rd, Market Square and at the entrance to Williams Close. Contract was to be awarded at this meeting however as only one quotation had been received which was

considered to contain insufficient detail it was **resolved** to re-advertise the tender opportunity and contact the one company who had submitted a quote for further detail – decision postponed to September meeting.

- **Litter bins** – Bins, and fixing kits, have been ordered and will be delivered by the end of the month – the installation of the bins will be added to the bus shelter restoration tender document.

16.153 PLANNING

| Application No | Property address | Details | Response |
|----------------|---|--|---|
| 16/01575/FUL | 96 Western Drive Hanslope Milton Keynes MK19 7LE | Two storey side extension and 2 metre high timber boundary fencing | JG to visit site and report back to the PC via the clerk. |
| 16/01511/FUL | 26 St James Close Hanslope Milton Keynes MK19 7LF | Single storey rear extension, single storey front porch and replacement windows | JG to visit site and report back to the PC via the clerk. |
| 16/01550/FUL | Forest Heights Forest Road Hanslope MK19 7DE | Erection of stable block, equestrian menage and walls and gate at entrance | JG to visit site and report back to the PC via the clerk. |
| 16/01459/FUL | Hanslope Park Hanslope Park Road Hanslope Milton Keynes MK19 7BH | Single storey storage building with entrance lobby and external open air plant space | No objection |

16.154 Finance: The following payments were retrospectively approved by the Parish Council as they had not been properly recorded on previous minutes.

| Date | Cheque Number | Payee | Details | ££ |
|------------|---------------|-------------------|-------------------------------|---------|
| 13/04/2015 | 2449 | A McDonald | Clerks Salary | £126.72 |
| 13/04/2015 | 2450 | British Gas | | £257.59 |
| 13/04/2015 | 2451 | E-on | Electricity | £402.43 |
| 13/04/2015 | 2452 | Best Kept Village | Entry fee | £15.00 |
| 13/04/2015 | 2453 | British Gas | Rec Gas | £333.94 |
| 13/04/2015 | 2454 | A McDonald | Clerks Salary | £723.12 |
| 13/04/2015 | 2455 | M Fuller | Clerks Salary | £585.00 |
| 13/04/2015 | 2456 | LCM Services | Recreation/Village caretaking | £810.00 |
| 13/04/2015 | 2457 | A McDonald | SID Expenses | £200.00 |
| 13/04/2015 | 2465 | M Fuller | Laptop | £699.99 |
| 13/04/2015 | 2466 | A McDonald | Mileage | £186.31 |
| 13/04/2015 | 2467 | BMALC | Subscription | £311.72 |
| 13/04/2015 | 2468 | AH Contracts | Stationary | £72.00 |
| 13/04/2015 | 2469 | MYL | Grass cut recreation ground | £715.00 |
| 13/04/2015 | 2470 | AppleMK | Website hosting | £130.00 |
| 13/04/2015 | 2471 | MK Council | Landscaping | £774.68 |
| 13/04/2015 | 2472 | MK Fire | Extinguisher services | £275.13 |

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|------------|------|----------------------|-------------------------------|-----------|
| 13/04/2015 | 2473 | MYL | Village Pond | £474.00 |
| 13/04/2015 | 2474 | Staples | Stationary | £207.86 |
| 11/05/2015 | 2475 | A McDonald | Clerks Salary | £964.16 |
| 11/05/2015 | 2476 | M Fuller | Clerks Salary | £412.00 |
| 11/05/2015 | 2477 | Apple | Domain internet fees | £60.00 |
| 11/05/2015 | 2478 | LCM Services | Recreation/Village caretaking | £800.00 |
| 11/05/2015 | 2479 | A McDonald | SID Expenses | £200.00 |
| 11/05/2015 | 2480 | Mr Cook | Parish Council Expenses | £100.00 |
| 11/05/2015 | 2481 | AH Contracts | Dog Waste | £48.00 |
| 11/05/2015 | 2482 | Anglian Water | Pavilion Water | £88.25 |
| 11/05/2015 | 2483 | Murrays Printers Ltd | printing clarion | £150.00 |
| 11/05/2015 | 2484 | BT | A McDonald telephone/internet | £61.26 |
| 11/05/2015 | 2485 | MYL | Grass cut recreation ground | £715.00 |
| 11/05/2015 | 2486 | AON | Insurance Renewal | £2,316.52 |
| 08/06/2015 | 2488 | A McDonald | Clerks Salary | £964.16 |
| 08/06/2015 | 2489 | M Fuller | Clerks Salary | £353.80 |
| 08/06/2015 | 2490 | A McDonald | Computer software | £99.98 |
| 08/06/2015 | 2491 | LCM Services | Recreation/Village caretaking | £810.00 |
| 08/06/2015 | 2492 | A McDonald | SID Expenses | £200.00 |
| 08/06/2015 | 2494 | AH Contracts | Dog Waste | £48.00 |
| 08/06/2015 | 2495 | A McDonald | Imprest Account | £50.00 |
| 08/06/2015 | 2496 | MYL | Hedge cut childrens play area | £1,680.00 |
| 08/06/2015 | 2497 | MYL | Harkness Court Pond | £354.00 |
| 08/06/2015 | 2498 | MYL | Park Road pond maintenance | £474.00 |
| 08/06/2015 | 2499 | RHG Accountancy | Internal Audit Fees | £132.00 |
| 08/06/2015 | 2500 | MYL | Grass cut recreation ground | £715.00 |
| 13/07/2015 | 2501 | A McDonald | Clerks Salary | £964.16 |
| 13/07/2015 | 2502 | M Fuller | Clerks Salary | £353.80 |
| 13/07/2015 | 2503 | LCM Services | Recreation/Village caretaking | £900.00 |
| 13/07/2015 | 2504 | A McDonald | SID Expenses | £200.00 |
| 13/07/2015 | 2505 | BT | A McDonald telephone/internet | £126.72 |
| 13/07/2015 | 2506 | AH Contracts | Dog Waste | £48.00 |
| 13/07/2015 | 2507 | MYL | Grass cut recreation ground | £715.00 |
| 13/07/2015 | 2508 | E on | Pavilion Electric | £476.98 |
| 13/07/2015 | 2509 | British Gas | Pavilion Gas | £129.01 |
| 13/07/2015 | 2510 | N.Gray and Sons Ltd | Repairs in recreation ground | £1,343.23 |
| 13/07/2015 | 2511 | A McDonald | Imprest Account | £25.00 |
| 14/09/2015 | 2512 | A McDonald | Clerks Salary | £964.16 |
| 14/09/2015 | 2513 | M Fuller | Clerks Salary | £353.80 |
| 14/09/2015 | 2514 | LCM Services | Recreation/Village caretaking | £810.00 |
| 14/09/2015 | 2515 | A McDonald | SID Expenses | £200.00 |
| 14/09/2015 | 2516 | AH Contracts | Dog Waste | £48.00 |
| 14/09/2015 | 2517 | MYL | Grass cut recreation ground | £715.00 |
| 14/09/2015 | 2518 | Anglian Water | Allotments | £7.56 |
| 14/09/2015 | 2519 | Anglian Water | Pavilion Water | £91.85 |
| 14/09/2015 | 2520 | BT | A McDonald telephone/internet | £60.59 |
| 14/09/2015 | 2521 | MKPA | Play Sessions PO 02/15/mkpa | £2,185.26 |

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|------------|------|--------------|-------------------------------|---------|
| 14/09/2015 | 2522 | MAZARS | Annual external audit fees | £480.00 |
| 14/09/2015 | 2523 | A McDonald | Clerks Salary | £964.16 |
| 14/09/2015 | 2524 | M Fuller | Clerks Salary | £353.80 |
| 14/09/2015 | 2525 | LCM Services | Recreation/Village Caretaking | £760.00 |
| 14/09/2015 | 2526 | A McDonald | SID Expenses | £200.00 |
| 14/09/2015 | 2527 | AH Contracts | Dog Waste | £48.00 |
| 14/09/2015 | 2528 | MYL | Grass cut recreation ground | £715.00 |
| 14/09/2015 | 2530 | A McDonald | Mileage Claim | £192.34 |
| 14/09/2015 | 2531 | HMRC | PAYE | £474.57 |
| 14/09/2015 | 2532 | e-on | E-on | £253.23 |
| 16/02/2016 | 2576 | LCM Services | Rec / village caretaking | £805.00 |
| 16/02/2016 | 2577 | MYL | Pond maintenance | £715.00 |
| 16/02/2016 | 2580 | M Fuller | Clerks expenses | £48.19 |
| 16/05/2015 | 2487 | A Perry | Chairmans Allowance | £100 |

It was resolved that these payments be accepted in accordance with the Local Government Act 1982 and subsequent amendments.

The following payments relating to the last month were presented for approval:

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|------------|------|-----------------------------|-----------------------------------|---------|
| 11/07/2016 | 2618 | J Lewis | Clerks Salary - June | £790.16 |
| 11/07/2016 | | J Lewis | Clerks Expenses & travel | £312.46 |
| 11/07/2016 | 2619 | B Osborne Services inv 4778 | Payroll Services | £60.00 |
| 11/07/2016 | 2620 | E-on | Rec Electric | £325.40 |
| 11/07/2016 | 2621 | David Linnell | Internal Audit Fees | £155.00 |
| 11/07/2016 | 2622 | LCM Services inv 043 | Rec & Village Care taking | £660.00 |
| 11/07/2016 | 2623 | MYL | Rec maintenance inv no 1579 | £715.00 |
| 11/07/2016 | 2624 | Mkalc | Membership fee | £80.00 |
| 11/07/2016 | 2625 | British Gas | Rec Ground Gas | £171.06 |
| 11/07/2016 | 2626 | BALC | Good Councillors Guide | £30.00 |
| 11/07/2016 | 2627 | R Courtman | Storage | £36.00 |
| 11/07/2016 | | R Courtman | SID Maintenance | £264.00 |
| 08/08/2016 | 2628 | J Lewis | Clerks Salary - July (post dated) | £790.36 |

It was resolved that these payments be approved in accordance with the Local Government Act 1982 and subsequent amendments. Note: As there were insufficient signatories at the meeting the cheques will be signed and issued a week late.

16.155

Audit Update: Clerk confirmed that all actions stated in the minutes of the 27th June 2016 relating to the annual audit have been completed. It was confirmed that the financial protection of £75000 relates to per bank rather than bank account and therefore moving funds between accounts would not reduce the (small) risk. It was resolved to discuss banking arrangements at the next meeting.

16.156 Neighbourhood Plan: Clerk to contact analysis and Martin and ensure the survey is with the printer by the end of the week. JG to ensure collection point has a ballot box for confidential return and have agreed to act as return address. No other addresses will be used. Distribution to take place by the 24th July and return of forms by the 12th – this allows three weeks ensuring that anyone on holiday is not missed. Form logging / analysis will take place from receipt of the first forms and will be complete to feedback at the next open meeting.

The Parish Council discussed, again, at this point the request for a Parish Poll and it was **resolved** not to carry out a Parish Poll at this time – reasons stated above.

16.157 Recreation Ground Development: Quotes have been received based on initial conversations with Councillor Green. These are significantly different and it was proposed that the best way forward would be to instruct an architect and issue a tender document following on from their input. RG will request quotes from local architects and put forward which, in his opinion, is the most suitable. Upon receipt of this recommendation the Clerk will email all councillors for funding approval – if a minimum of 4 councillors agree with the selection the work will be awarded as proposed. It was resolved that no further approval will be required to award the architect contract should the above mentioned constraints be fulfilled.

16.158 Permission for pond dipping in the village pond: it was resolved to allow Hanslope 326 Club to carry out pond dipping at the village pond during the school holidays 2016 – they have confirmed that this will be covered by their own insurance and therefore there is no cost to the Parish Council.

16.160 Rural NAG report: The following information was provided:

- Negotiations are still ongoing with MKC regarding missing speed restriction signs in Forest and Hartwell Road. The Rural West NAG impressed upon MKC two months ago that this was a matter of urgency. Hopefully, this oversight will be resolved as soon as possible.
- Since Hanslope will, in future, be required to share the data recording Speed Indicator Device which belongs to MKC with more parishes, this will leave the village without speeding information for perhaps three to four weeks at a time. This device provides Thames Valley Police with vital information re offenders. It was agreed that the purchase of a S. I. D. for Hanslope only be added to the Agenda for the September meeting. It was confirmed that Hanslope and Castlethorpe are the two worst areas for speeding
- Hanslope Parish Council have NAG funds within their accounts. It was suggested by the auditor that this is not good practice as no separate records appear to be kept by the previous clerk. DC to provide confirmation of how much is 'kept' by the PC and arrange with

the clerk for this to be repaid once they have opened their own account.

16.161 Correspondence received by the clerk not covered above. None.

Meeting finished at 21:48

Next Monthly Meeting Monday 12th September 2016 – 7:30pm

Signed.....

Dated

Copies of all council papers are available on request. Please contact the clerk at least 48 hours prior to when they are required.

Please visit our website www.hanslope.org.uk/parish-council